



# Calgary Flames Rink Award APPLICATION FORM

<b>Organization Information</b>		<b>Application Date:</b>	
<b>Name of Non-Profit Organization:</b>			
<b>Provincial Incorporation Number: (AB Societies Act)</b>		<b>Date of Incorporation:</b>	
<b>Mailing Address:</b>			
<b>Phone Number:</b>			
<b>Contact Information</b>			
<b>Primary Contact:</b>			
<b>Email:</b>			
<b>Phone Number:</b>			
<b>Secondary Contact:</b>			
<b>Email:</b>			
<b>Phone Number:</b>			
<b>Project Information</b>			
<b>Project Title:</b>			
<b>Project Location:</b> (Address)		<b>Ward:</b>	
<b>Brief Project Description:</b>  Clearly describe your rink project and how it will have an impact on your community			
<b>Project Start Date:</b> (MM/DD/YY)		<b>Project End Date:</b> (MM/DD/YY)	
<b>Grant Amount Requested:</b>		<b>Total Project Budget:</b>	



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Project Description				
<p><b>Demographics:</b> Please select all categories that will benefit from the project</p>	General	Teens (13-18)	Organized teams	High performance athletes
	Seniors	Children (5-12)	Families	
<p><b>Community Impact:</b></p> <p>Why is this new rink or rink refurbishment important to your community?</p> <p>Who will benefit and why?</p> <p>*For instance: Who will use the rink? What are the expected numbers of users? Provide demographic information.</p>				
<p><b>Community Participation:</b></p> <p>How will this project increase play and/or sport development in your community?</p> <p>How will you ensure members of the public utilize the rink?</p> <p>*For instance: Partnering with a learn-to-skate organization, offering public drop in times, providing programming, and/or offering skate rentals.</p>				



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<p>Please list all membership and/or rental fees that are associated with your rink.</p> <p>*For instance: Do members of the public need a Community Association membership to access your rink?</p>	
<p><b>Recognition:</b></p> <p>Please outline your plans to recognize Parks Foundation and The Calgary Flames Foundation at a grand opening event and across all promotional material:</p>	
<p>How did you hear about the Calgary Flames Rink Award?</p>	<p>Parks Foundation Website                      Other-Please specify</p> <p>Sport Calgary Website/Newsletter</p> <p>Social Media</p> <p>Neighbourhood Partnership Coordinator</p>







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The checklist below outlines the additional documentation required to complete your application.

Document Checklist		
Document:	Yes	No
Certificate of Incorporation		
Most Recent Annual Return or Proof of Filing		
Most Recent Financial Statement from the Organization		
Organization's Budget for the Current Year		
List of Board of Directors		
Letter of Permission from Landowner (if applicable)		
Community Letters of Support		
THREE Vendor or Contractor Quotes (per item)		
Project Design or Plan (if chosen)		

**\*\* All applicants are encouraged to contact the Parks Foundation office to discuss project eligibility**

Two copies of your application are required upon submission, one completed electronic application and one hard-copy application.

Electronic applications can be submitted to [ezurock@parksfdn.com](mailto:ezurock@parksfdn.com) with subject line "Calgary Flames Rink Award - Project Name". Do not submit your application as multiple emails, or multiple files.

If the application file is too large please consider using a Google Drive or a Dropbox link.

**Hard copy applications can be dropped off or mailed to:**

Calgary Flames Rink Award  
Parks Foundation Calgary  
225-13th Avenue SW

Submitted by:

\_\_\_\_\_

Date:

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